July 16, 2009

Mr. Victor Alexander

Director

Human Resource Department

Alexander Home Depot

109 Parry Lane

Bergen, New Jersey 23007

Dear Mr. Alexander,

Attached herewith are my CV and letter of references for your perusal.

I am writing this letter to express my interest in discussing your recent posted position for Sales Manager atwww.alexanderhomedepot.com. I have to admit that said opportunity that you presented is very appealing to me, and I assume to others as well. I am confident that my education and recent work experience will make me as one of the competitors for this job opening.

The following are my key strengths, but not limited to, these makes me suitable or highly appropriate for said position:

* Effective in building relationship, (customers or fellow workers)
* Strong communication skill
* Attentive to detail
* Patient/Hardworking
* Resilient and Self-Motivated
* Eager and willing to learn

My double degree major in Management and Accounting from New Jersey City University will definitely put me ahead of my fellow applicants.

You can reach me anytime through my mobile number (551)898-5555. I am looking forward to hearing from you regarding this employment opportunity. Thank you!

Sincerely,

**Michael Davies**

Michael Davies