When applying for a job, everyone needs an accurate resume. You also need a cover letter along with your resume. Cover letters are needed for any job application. An example of a job that has to have a cover letter is an elementary school teacher. A well-written cover letter can most probably hire you as the next teacher for any elementary school. Bellows is a sample of a brief elementary teacher cover letter.

Elementary Teacher Cover Letter

June 29, 2009

Mr. John Edilbert

Principal

Respule Elementary School

16 Gray Road

London, UK

Dear Mr. Edilbert:

I am writing this application as a response to your schools radio ad for a science elementary teacher position. Your schools job vacancy is a perfect fit to my career aspirations as well as my qualifications. I am an elementary teacher with 5 years of teaching experience in Math and Science. During my previous experiences, I have professionally embraced challenges that go with extensive teaching familiarity on a number of curriculums.

If your feel that my teaching background would help your staff and students at the Respule Elemntary School, we should meet at your convenience to discuss about this job. If so, please feel free to contact me at 555-555-6789. Thank you very much for your time.

Sincerely,

Ann Swan

Enclosure: Resume