July 19, 2009

Mr. William Smithson

Managing Director

Sigma Enterprise

1001 Rocky Lane

Houston, TX 77201

Dear Mr. Smithson:

Attached herewith are my CV, letter of references and credits from the University of Texas.

I am an incoming 2nd year MBA student at the University of Texas. I am writing because I would like to be considered for an internship with Sigma Enterprise. I am very much interested in pursuing a career with a company like yours (a non-profit organization). I also believe that my strategic consulting experience coupled with my management background, will definitely give me an edge and make me successful as an intern with Sigma Enterprise.

I am looking forward to meeting with you for an interview; please do feel free to get in touch with me any time of the day through my mobile number (281) 999-8888.

Thank you for taking your time in reading this. Hoping for your kind consideration.

Sincerely,

**Allison Dubois**

Allison Dubois