With today’s economic crisis, it is recommended that you know how to write a hardship letter. This is a kind of letter that will help you out with delayed or modification of payments for a mortgage company. Here is a financial hardship letter template to guide you.

August 1, 2008

Name: Jade Dawn Love

Address: 54 Down St., Dallas, TX

Mortgage Company: Frinch Mortgages

Loan no: 34567-8756

Dear Sir:

I am writing this letter as an explanation for my delinquency in paying my mortgages. The main reason that caused me to be late in paying your company is my relocation to Chicago two months ago. I have been too preoccupied with relocating that I almost forgot about my financial obligations with your company.

I will be sending my payments through your company’s bank account. I am sorry for my delay and I can assure you that it will not happen again.

Sincerely and respectfully,

Jade Dawn Love