To Whom It May Concern:

This letter serves as my formal recommendation of Mrs. Kaye Michaels to your engineering department. Mrs. Michaels worked as an Assistant district engineer in my office for 5 years.

Mrs. Michaels is one of the top passers of the engineering licensure exam last 2004 in Los Angeles, California and created a theory on how to reduce fuel consumptions of most machineries used in construction yards. Her workplace performance is quite impressive, in which I am proud to have worked with her.

Mrs. Michaels on the other hand possesses great social skills and is good in adapting in any kind of workplace. I believe that you will find her very useful in your office that is why I am greatly honored to recommend her to your engineering department.

If you have any questions on regarding Mrs. Kaye Michaels or this recommendation letter, I am more than grateful to provide the necessary information that can benefit her application. Thank you.

Sincerely yours,

Mr. Travis I. Nash

District Engineer

Los Angeles, California