To Whom It May Concern:

It is my great pleasure to write a letter of recommendation for graduate studies to a truly deserving man, Mr. James Thomas Wellington. As the Dean of Colorado University, I can fully attest to the outstanding characteristics of my graduates.

Mr. Wellington is one of the exceptional graduates of our educational institution. His academic performance is remarkable. He graduated as the Summa Cum Laude of his batch. His graduate thesis on the Effect of Migration to Colorado has been cited and used in numerous research magazines. Mr. Wellington is not only remarkable academically but he is also known to be an active leader in church and social affairs.

Your university has the best graduate school program in the region. Mr. Wellington will surely be an asset in your Graduate School studies. I highly recommend him for admission to your university’s Graduate Study program.

If you have any questions about Mr. Wellington or this letter, feel free to call me on the contact numbers stated in my letterhead.

Sincerely,

Farah Therese Snow

Dean

Colorado University