Christine Adams,

University of California

05 February 1990

Mr. Jason Brown,

Professor,

Department of Mechanics,

University of California,

California, USA

Dear Mr. Brown,

I am Christine Adams and I am a student of the University. My roll is MEC6777 and I major in Mechanics. I am from your class and this semester.

I am writing to you to request you to accept my intention to work on a project on Robotics. As this subject is dealt with by you, it is mandatory for you to agree to allow me to work on this. I also need your permission to use the Mechatronics Lab once a week for my project study. I have enclosed the duly filled form which needs your approval signature. If its not too much of a trouble I request you to send it by Thursday, since my last date for submission is Friday.

Thanks for your considering my application on such a short notice.

Sincerely,

Christine Adams

Enclosed(1)