Christopher Moore,

Aberdeen

February 18, 2000

Mr. Ronald Hall,

156/A, West Square Avenue,

Aberdeen, UK

Dear Mr. Hall,

I am Christopher Moore and I stay in your neighborhood in West Square Avenue. I am pursuing my graduation from Westminster College of sciences.

I write to you, sir with regards to the charity work you do with Friends Organization. I have been informed by them that you sponsor students of poor background. I have studied this far by doing odd jobs but I couldn’t gather money for this term as I met with an accident recently. I request you to kindly think about sponsoring me this time. I will be mighty grateful for your philanthropic act. I will call upon your place this weekend to discuss more on this issue.

Thanks for your time and consideration.

Sincerely,

Christopher Moore