December 12, 2009

Steve Nelson

32  Wallabe Street, Bloom

Colorado Spring CO

Dear Professor Ms. Marriot

On behalf of the student’s affairs division, I would like to extend our heartfelt appreciation for your time and effort in attending the annual business week, which was held last Dec 10, 2009. The time you dedicated to the event was highly appreciated not only by students but also by the parents and other teachers who attended.

I also want to thank you for your contributions for making the event happen. Truly, without your great effort, the event would have been unsuccessful.

The assistance and effort you gave was tremendously remarkable. We hope that you continue your great work in teaching students like us in dealing with these matters.

We look forward to working with you in the future. We wish you all the best in your career as our professor.

Thank you,

Steve Malt

President of Student’s Affair