Dear Grant,

We will be having a dinner party next week. I am inviting friends that have been close to us through the years, which is why I am sending you this invitation. The event will be held at our residence at around seven in the evening. It will be on Sunday so that everyone who has work will be able to come. The party will be a semi-formal even so you could come in your slacks. You could also have a companion with you, as it is not really an exclusive event. Many of our friends in college will be coming too so it will be like a reunion at the same time.

There will also be some accommodations that we have prepared for those who would like to stay overnight. So if you think it will inconvenience you to come home after the party, you can stay till morning.

Thank you.

Sincerely,

Paul Dwain