**Sample Resume fax cover letter**

Martha

345 C, Drachmann

Tucson, AZ 85708

USA

Daniel Watson

Human Resource Manager

4A Church Street,

Pasadena

Phoenix, AZ

USA

Dear Mr. Daniel:

I the undersigned am an electronics engineer from Tucson. I am hereby applying for the job of assistant system engineer in your esteemed organization. I am a graduate engineer and have cleared GRE with a percentile of 92 and CGPA weightage of 9. The job requires design engineers and experimental analyst, I am capable of both as I have worked on research and designing of lab equipments from Matrix laboratories. I have an experience of about 8 years in matrix laboratories. I have also completed a part time certificate course on engineering instruments, from a premier institute which was a refresher course for me on designing instruments. I also have the knowledge on specific commercial and laboratory instruments accepted by the Texas instruments. Do consider me for the applied job if found suitable and oblige.

Yours sincerely

Martha

(Electronics Engineer)