**Sample letter of intent for employment**

Daniel Watson

4A Church Street,

Pasadena

Phoenix, AZ

USA

Date: 25-05-2010

Dear Ms. Martha:

I, the undersigned, am an information science engineer from Tucson. I am hereby applying for the job of assistant system engineer in your esteemed organization. I am a graduate engineer and have cleared GRE with a percentile of 92 and CGPA weightage of 8. The job requires design engineers and experimental analyst, I am capable of both as I have worked on research and designing of software products from E-business solution laboratories. I have an experience of about 5 years in E-business solution laboratories. I have also completed a part time certificate course on software re-engineering, from a premier institute which was a refresher course for me on designing part. I also have the knowledge on specific commercial and non commercial software products accepted by the American Software house. Do consider me for the applied job if found suitable and oblige.

Yours sincerely

Daniel

(Information Science Engineer)