Jake Rossi,

1245, Peachtree Street, Northeast

Atlanta GA – 30308.

Date: June 1st, 2010

Tim Hank,

Gym Manager,

Good Health Gym,

145, Cherokee Avenue,

Atlanta, GA – 30312.

Dear Mr. Tim Hank,

Subject: Cancellation of Gym Membership

I am very much satisfied with the coaching staff in your Good Health Gym Center which has access to numerous modern day body building equipments. However, I can’t maintain a longer relationship with your gym center due to my personal health problems and has been advised to stay away from gym by my family doctor.

So, I kindly request you to cancel my gym membership upon receiving this cancellation letter. It would be really great, if I were to get a written acknowledgment for the same. Once again, I sincerely thank you for all the excellent coaching service that were provided.

Yours faithfully,

Jake Rossi.