Dr. Evelyn Willis

Director

Dallas Hospital

December 5, 2010

Ms. Patricia Adams

1907 5th Avenue North

Birmingham, Alabama 35203

Dear Ms. Adams,

We received your application for internship to the Dallas Hospital and I would like to inform you that you have been accepted as a nurse intern effective January 2011.  You have qualified for internship as you are a graduate of a prominent university where you have maintained excellent academic performance and volunteer work.  You will be a welcome addition to our interns and we hope you would consider volunteering for us after your internship if there will be no vacant positions available.

Our hospital is a local hospital that provides service to hundreds of patients each day.  We are sure that as an intern, you will be exposed to numerous cases and will be able to learn from our highly competitive doctors and staff.  You will add to the twenty other interns that we have at present and you will be working closely with them.

Please contact us at (205) 264 8410 for more information.

Sincerely,

Dr. Evelyn Willis