Ms. Jacqueline Truman

Silver Queen Way

Windermere, FL 34786

April 8, 2010

Mr. Alfred Craig

Organizing Committee Head

Journalists Society

Ocoee, FL 34761

Dear Mr. Craig,

Warm greetings!

I would like to inquire about the 2010 Seminar on Advance Journalism sponsored by your organization to be held on July 7, 2010.  I read your advertisement last week and I am greatly interested in participating in the said seminar.

I am a freelance writer who has written several news and feature articles for local dailies and magazines.  I graduated with a degree in Journalism from an acclaimed university where I maintained an excellent academic record.  I also graduated with honors and was recognized for an outstanding paper that I wrote.

I hope I would be qualified to be a participant.  Please inform me about the requirements for application.

Thank you.  I hope you respond to my inquiry.

Sincerely,

Jacqueline Truman