Mr. Benny Hoffman

111 Atlantic Street  
Stamford, Connecticut 06901

August 6, 2010

Mr. David Anderson

123 Market Street  
St. Louis, Missouri 63101

Dear Mr. Anderson,

I am a tenant of yours at the above address and I would like to air my complaint about several areas that need repair in the apartment.  I checked out your apartment two months ago and began renting your apartment soonafter after being satisfied with the apartment’s condition.  I also chose to rent the place because of the cozy furniture and clean ambiance of the place.

However, after staying only one month in the place, the paint is starting to peel and holes have shown in the wall where I saw a rat coming out of.  The airconditioning unit has also broken down and I am already suffering from the intense summer heat.  As per our contract, you are expected to have all repairs free of charge.

Thank you.

Truly yours,

Benny Hoffman