From,

Mr. Sternson,

Father of Joy

To,

Ms. Lewinsky,

Teacher of ninth grade,

St. Thomas School

Dear Ms. Lewinsky,

I, Mr. Brad Sternson, father of Joy Sternson, am writing this letter to appreciate the efforts you have put in for the betterment of the academic performance of my ward. After shifting to this new place, Joy resumed his studies fairly late of the standard time. It was only after 3 weeks that he entered into the academic race. It would have been very tough for him to cope up with the demanding situation had it not been the efforts which you had rendered in making him through to all these hurdles.

The results are the acknowledgement of the endeavour and now along with the academic studies, Joy is showing much interest in other extra curriculum activities, thanks to the encouragement from your side. I have been out of town for quite some time and hence the appreciation is being conveyed by the way of this letter. Thanking you for your support,

Yours truly,

Mr. Sternson.