The world of banking can be a very complex field. Applying for a job in the banking business can be very difficult especially when you have so many competitors for a certain position. When applying for a banking job position you should have a well-made resume that also comes with an appealing letter.

July 24, 2009

James Smithson

Vice President, Investment Banking

Banking For You Corporation

123 Ways Street

Chicago, Illinois

Dear Mr. Smithson:

Through the years I have honed my skills in investment managing and marketing. I believe that my experience will help make your company an even better institution. With my established track record of success in my field of work, I can surely handle any kind of challenges in the world of business. Moreover, I also have a complex knowledge and understanding about an array of investment tools. With my personal relation skills, I can deliver your company’s products and services to its customers.

Attached is a resume that will give you an overview of my career accomplishments and qualifications. I look forward to meeting with you for a discussion about the said position including your company’s mission and vision as well as my purpose for your organization. Feel free to contact me at through phone call or e-mail.

Sincerely,

John Micheals

Enclosure: Resume