July 19, 2009

Ms. Allison Seacrest

Recruiting Officer

Employment R’ Us Agency

2121 Edmonton Lane

Phoenix, AZ 85001

Dear Ms. Seacrest:

Enclosed herewith are my CV and letter of references for your perusal.

I am writing in response to your recent job opening for an experienced Internet Café Manager.

I am a graduate of Grand Canyon University, major in B.S. Management. I also have four years working experience in the field of business management. Please see attached letter of recommendations for more details.

I do believe that I am most qualified to take on said position due to my dedication and years of experience.

Please do feel free to get in touch with me any time of the day through my mobile number (602) 777-8888. I would highly appreciate sitting down with you for an interview.

Thank you for taking time to read this letter, and I am fervently hoping for your kind consideration.

Very truly yours,

**Leonardo Einstein**

Leonardo Einstein