Mr. Gerard Depardieu

Gourmet Grill,

New Milford CT 06820

Dear Mr. Depardieu,

I am interested in applying for the position of waiter at your restaurant and would like you to consider me for the same.

I have over 3 years of experience of working in various restaurants and fast food joints. I am interested in the various aspects of the hotel industry and being a student of the same industry, I would love the opportunity to work at your esteemed place. I am a very affable person and believe that customer satisfaction is most important in our business. In my previous jobs I have been known for efficient service with a smile which has led to increase in the number of patrons to the restaurant.

I am enclosing my resume for your perusal and would be available for an interview on (203) 444-0908 at your convenience.

I would like to thank you for considering my application and hope to hear from you at your earliest.

Sincerely yours

Ralph Morton

Ralph Morton

Encl. Resume