David Goodman

Relationships Manager

Fiddlers Bank of Commerce

122 West Cove Street

Boston, Massachusetts 09541

July 23, 2009

Dear Mr. Goodman:

As a response to your request for a copy of my proposal, I have enclosed with this letter the project plan our team has been pursuing with the help of your organization. The proposal entitled “Funding the Growth of the Youth Community” has been the combined efforts of our team to address the concerns and needs of the youth in our location.

I also want to take this opportunity to express my grateful appreciation on your immeasurable efforts to help us continue this project. Your assistance in the drafting of the business proposal has enabled us to formulate a project plan to make our collective efforts be implemented immediately.

Please consider reviewing the contents of the attached business proposal and highlight parts that need further improvement. Our team is willing to discuss the necessary adjustments anytime next week. Please notify us through the indicated contact details if you have other schedules so that we can adjust the meeting as soon as possible.

I hope that the project would be a success and build a stronger relationship with your company in the future. Thank you for your kind consideration.

Sincerely yours,

Walter Collins

Youth Coordinator