Date: May 30, 2009

Mr. Michael Ferguson

Director – History Department

Princeton Polytechnic University

502 West Madison Street

Urbana, IL 61801

(332) 773-6422

Dear Mr. Ferguson:

I am writing this letter in response to your advertisement for the Professor of World History position at Princeton Polytechnic University advertised in the weekly Higher Education Newsletter. I am currently taking a Doctorate degree in World History at Indiana University of Pennsylvania and expect to complete the degree in September this year. I believe that my experiences and commitment to the profession would make me a qualified candidate to your dynamic teaching program.

As an associate professor at Indiana University of Pennsylvania, I have earned valuable experience regarding discussions for both history majors and non-majors. Based on the student evaluations by the students in the university, I have already earned numerous awards for excellence in teaching for every semester. I have also co-authored reference books used in several institutions entitled “World History at a Glance”. With these credentials, I am confident that I can successfully meet your expectations for a university professor.

I welcome the opportunity to discuss available teaching position and future research projects with your department. I have attached my resume and letter of recommendation with the letter for your review. I am looking forward to your positive response.

Respectfully yours,

Martin Black