To Whom It May Concern:

Mrs. Donna Rose has been our Accounting Department Supervisor for six years. I have been working with her for almost five years now. I can truly testify the outstanding qualities of Mrs. Rose as Supervisor.

As an Accounting Department Supervisor, her responsibilities includes managing the accounting personnel, ensuring accurate records and reports, and keeping a clear financial perspective for our business institution.

Through the six years of service that Mrs. Rose gave to our institution, she has consistently shown a remarkable performance. She performs all her responsibilities with unfaltering hard work and dedication. She is also a trusted employee and co-worker. Mrs. Rose is respected and admired by all her employees. She has been instrumental in the success and financial stability of Connecticut Shopping Mall.

Mrs. Rose would be an asset for your company. Her leadership, experience and work performance will greatly help in your accounting firm. She is truly qualified for a position in your Accounting Department.

If you have any questions, you can call the contact numbers stated in my letterhead.

Sincerely yours,

Mrs. Jenna Ludwig

Manager

Connecticut Shopping Mall