To: Emily Hailey

#18 St. Louise Drive,

Atlanta, Georgia

10th December 2009

Dear Emily,

Merry Christmas!

I am so thrilled to inform you that our family is going to host a Christmas get-together for all of our relatives on Christmas Day, the 25th of December, 2009. The party will be held at our place, #25 Haliwell Cir, Atlanta Georgia at around 10:00 in the morning. This is going to be a pot luck luncheon party so please bring your own choice of food. To avoid the duplication of foods, please call this phone number: 703.412.3619 and inform us of the food that you will bring.

A drawing of lots will also be held on the 15th of December, 3:00 pm at my place again for the Christmas gifts. Please contact us at the phone number above before the said drawing date to confirm your attendance at the party.

I really hope to see you at the party.

Best Wishes,

Allison Howard