Dear Mr. Hatton,

Greetings!

I write to you because I would like to inform you of my intention to donate half of my bank deposit in American Bank in your institution’s name. Accept this as my token of appreciation and to express my gratitude because you were there in my worst time helping me to recover from the accident that I have involved with.

During those days, I tried to look for the best person to take care of me and none of them leveled you in terms of tender care and bonding for me. Your gestures, your funny attitude and your appreciation of life contributed a lot in my fast recovery. It is for this reason that I decided to give to you half of my bank deposit in the bank.

I do hope that you will accept this and will somehow change your life. Thank you and keep that face always smiling.

Truly yours,

Mr. Henry White