Dear Mr. Buffer,

Greetings!

I write to you to extend my grateful appreciation and to thank you for donating to our non-profit charitable organization the amount of one million in United States Dollar. Your donation is of great help in our institution.

We are glad to receive your donation and you can assure that the money you sent to us will be use for good propose. We intend to utilize it to make a building where the foundlings and children under our custody will have comfortable rooms to stay and to sleep. We also like to use some of them to finance their studies so they will have a better and brighter future.

Your donation is really a great help to us. We are blessed to have you as our donor. To show to you our gratitude and appreciation we would like to name such building in your name.

Again, in behalf of our organization, thank you very much and God Bless!

Truly yours,

Mr. Chris Mills