Dear Sir/Madam,

I am writing to you know in line with my application to your company. I have attached my resume, credentials and certificates in the letter for you to properly assess my job application.

I would be very grateful if you are going to give me the chance to serve under your Information Technology company, which is one of the most sought after IT services company as of today.

I am a graduate of IT in Wisconsin University in the year 2004 and have been practicing my career ever since. I have also attended numerous IT seminars and accreditation classes.

Yours truly,

Janet Margaret