Andrei Castro

#31 Fountain Blvd

Colorado Springs, CO 80903

Telephone No.: 408.562.3124

November 18, 2009

Ms. Jane Ramirez

Human Resources Department Manager

Acelink, Inc

456 W Willamette Ave

Colorado Springs, CO 80903

Dear Ms. Ramirez:

I am writing to inform you that I am interested in applying for the position available via your website as a “staff writer” for your weekly magazine, the “Aces’. I believe that my strong experience and skills as a writer will prove as an asset to the company.

I have worked for 9 years in three different companies and publications as their staff writer. I was promoted to editor twice and was able to achieve the following awards for myself and for the company:

* Best writer of the year
* Best published article for the month
* Best newspaper
* Best Magazine for 2008

Please see my resume for further information on my credentials and qualifications. I am available for interview on your most convenient time. You can contact me through the contact details mentioned above. Thank you for taking your time to read my application. May you be successful in every endeavor you take.

Sincerely,  
Andrei Castro