**Sample College letter of intent**

Sophia Taylor

North Second Street,

Phoenix, AZ

USA

Respected Mr. Antony Ealey, Applied Science Department, Harold Washington College, Chicago, Illinois

My name is Sophia Taylor. At present, I am pursuing my studies as part of the Phoenix University, majoring in Science. This letter is being written to let you of my interest in joining the Associate in Arts Degree with Addiction Studies program offered at Harold Washington College. I am proud to say that I have an excellent and consistent academic record along with important achievements in extracurricular activities and sports.

I came to know about the program from the official college website. After going through the details of the program, I was convinced that the program would strengthen my basics and would help me in my search for a bright career in the field. I am also impressed by the contributions of your institution to the education sector in the country.

I would like to talk about this program with you. My email address is taylor@gmail.com. I would like to get in touch with you as early as possible.

Sincerely,

Sophia Taylor