**Sample Employment Reference Letter**

Re:      The Letter of Reference

G.E. Services.

To whom so ever It May Concern:

Mr. Mark Sydney has worked with G.E Services for **a**time of 3 years.  Mr. Mark Sydneyhas worked in The H.R Department as the H.R. Manager**.**

Throughout hisemployment, Mr. Sydney has conducted himself with highest professionalism, commitment and dependability. Mr. Mark Sydney had begun his service here by working in The H.R. department where he worked in the position of The H.R Manager.  This was definitely an incredibly challenging and a highly skilled person, Mr. Mark Sydney has exceeded the expectations and was given a glowing review by his co-workers.  
I would strongly recommend Mr. Mark Sydney for any Human Resource Manager position.  His skills, his professionalism and his dedication are definitely outstanding.

Please feel free to contact me on 09998883333 at any point of time if you have any further quires.

Sincerely,

Mr. Hardfan