**Sample Professional resume cover letter**

Bruce Williams

32 G Lakeview

13th Street, Kansas

Missouri 78659

555-6969

27th April 2010

Robert Brown

MS Software Tech

West Hampshire

B Boulevard Street

London 86956

Dear Mr. Brown,

I am Bruce, a final year Engineering student. I am looking out for the most appropriate opportunity that will help me to get the right kind of experience and exposure in software development. This will also help me understand the work culture and give me some practical experience of dealing with the problems.

I will be in London from September to December and it has been a dream to be a part of your esteemed organization. I would be grateful if you would consider my kind request and give me this opportunity to gain some practical experience.

I am hoping to hear from you at the earliest. Thank you so much for reading this letter.

Yours sincerely

Bruce Williams

(Signature)

Enclosed: Resume