**SAMPLE SOLICITATION LETTER PROPOSAL LETTER**

29-April-2010,

Mr., Harold,

Director of G.E Services,

Park Avenue,

Commercial Street,

Colombo

87964.

Dear Mr. Harold,

I sincerely thank you for giving me your valuable time to discuss the work of “Chance to save”. I greatly appreciate your readiness to consider the “Chance to save” as a venture to invest in.

“Chance to save” is a non-profitable organization that saves all the endangered species of animals. We shelter some of the endangered species and protect them from extinction.

Since your esteemed institution has voluntarily accepted to support our organization, we are very much grateful to you.

As you have requested us, we have prepared a final formal proposal letter, for your consideration and review. You will receive this letter by 5-May-2010. If you have any further quires, you can please feel free to contact us.

I once again thank you for considering to show interest in “Chance to Save” and help us continue with our mission.

Sincerely,

Mr. Lake Hill

Founder/Director

Chance to Save.