**Sample admission letter**

Mr. Steven  
Dean-Admissions  
Francisco Bravo Medical Magnet High School

Manhattan  
NY

Dear Mr. Gray,

I introduce myself as an 8th grade high school student from the Desert Storm High school.

I am enclosing the filled-in application form to pursue my higher studies from your prestigious school.  As required by the School, I am enclosing copies of my Mark sheets and recommendation letter from my Professors.

I was a high level achiever at Brisbane and managed a 4.2 GPA at graduation from the 8thgrade. I was equally active in athletics and Basketball and I believe that this talent will be fully utilized at Francisco Bravo Medical Magnet High School. I have won numerous awards for quizzes and other activities.

I kindly hope that my application will be reviewed in favor by the board. I will be sincerely waiting for your reply.

Thank you for your consideration and time.

Yours sincerely,

Samuel