December 3, 2010

Ms. Emely Reed

General Manager

Mr. Doughnuts

Dear Ms. Reed:

We would like to inform you that our outreach program to the underprivileged kids was a success. Of course, this would not be possible without your company as one of our sponsors. We would like to extend our gratitude to your company for providing food for the 100 beneficiary kids.

We hope that this would not be the last time that we would be working together. We wish more success in your business so you can help more people who are in dire need.

Thank you very much and more power.

Respectfully yours,

Sol Adams

Project Development Officer

Help The Kids Foundation