Ms. Eleanor Woods

President

Intelligent Books, Inc.

May 8, 2010

Mr. John Newman

Director

Public Library

Los Angeles, CA 90034

Dear Mr. Newman,

Good day!

As president of Intelligent Books, Inc., I would like to inform you that we will be donating 100 new books to your library.  We are celebrating our thirtieth anniversary this month and we hope to celebrate it with a meaningful gesture such as this.  The books are reference books for college students.

As a publisher, we believe in the power of books to advance the minds of our citizens and develop critical thinking among the youth.  Libraries are a great way to inculcate the love for reading and hand in hand, we can reach our objective of encouraging everyone to read.  This campaign is especially important in this era of internet and advance technology.

Thank you.  We hope our donation will be helpful to your library.

Sincerely,

Eleanor Woods