Daniel Smith,

Manager,

Smith Easy Jobs Agency,

New York-11700

June 06, 2011

Dear Mr. Daniel,

I Mark Thomas have been looking for right job for last couple of months but not able to find the right one. I heard about your agency that helps jobless people to find them suitable jobs from my friend William who is working in your agency.

I am commerce graduate and having 3 years of experience of with my before employer. I have given many interviews but could not be able to find the right job which I can do.

I hope that you will help me in finding a suitable job and provide me an opportunity to give an interview. I am ready to pay whatever fees you charges from your client. I have enclosed relevant documents with this appeal letter.

I am awaiting for your earlier call.

Thank you,

Sincerely,

Mark Thomas,

Mo. No. 5363986710